

# APPLICATION FOR OCCUPANCY

(This information will be used for background screening purposes only MUST be 18years or older.)

Desired date of occupancy \_\_\_\_\_ # Room(s) \_\_\_\_\_ Rent \$ \_\_\_\_\_ /mo. Date \_\_\_\_\_ 2024

Name \_\_\_\_\_  
*First Middle Last (Jr. or Sr.)* *List all names ever used, including names from prior marriages*

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email: \_\_\_\_\_

## Co-applicant's

Name \_\_\_\_\_  
*First Middle Last (Jr. or Sr.)* *List all names ever used, including names from prior marriages*

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell phone # \_\_\_\_\_

Email: \_\_\_\_\_

No. of people who will occupy \_\_\_\_\_ Description of pets \_\_\_\_\_

In case of emergency, notify \_\_\_\_\_  
*Name Address Phone*

## Part 1 - RESIDENCY HISTORY

**Present Address:** \_\_\_\_\_ How Long \_\_\_\_\_  
*Street City State Zip*

Name(s) of Lessee \_\_\_\_\_

Present Landlord \_\_\_\_\_ Phone \_\_\_\_\_  
*Full Name & Address*

**Co-Applicant Address:** \_\_\_\_\_ How Long \_\_\_\_\_

Name(s) of Lessee \_\_\_\_\_  
*Street City State Zip*

Present Landlord \_\_\_\_\_ Phone \_\_\_\_\_  
*Full Name & Address*

Past Address: \_\_\_\_\_ Phone \_\_\_\_\_ How Long \_\_\_\_\_

Name(s) of Lessee \_\_\_\_\_  
*Street City State Zip*

Past Landlord \_\_\_\_\_ Phone \_\_\_\_\_  
*Full Name & Address*

## Part 2 – EMPLOYMENT & BANK REFERENCES

A. **Employed By:** \_\_\_\_\_ Phone \_\_\_\_\_ Approx Mo. Income \_\_\_\_\_

Address \_\_\_\_\_ Dept/Position \_\_\_\_\_ How Long \_\_\_\_\_

B. Co-applicant Employed by: \_\_\_\_\_ Phone \_\_\_\_\_ Approx Mo. Income \_\_\_\_\_

Address \_\_\_\_\_ Dept/Position \_\_\_\_\_ How Long \_\_\_\_\_

C. Bank Reference: \_\_\_\_\_ Phone \_\_\_\_\_ Checking or Savings \_\_\_\_\_

Address \_\_\_\_\_ How Long \_\_\_\_\_

D. **Other Income:** \_\_\_\_\_

*Indicate source and amount*

## Third Party Processed by METRODATA SERVICES, INC

This application must be completed & signed by all applicants and co-applicants that are 18 years of age or older. Acceptance of this application, and any monies deposited herewith, is not binding upon Landlord. If the initial lease is signed and the apartment is held for more than 15 days, where the applicant withdrawals from the signed contracted lease, all monies deposited shall be forfeited to the Landlord including Security Deposit.

Application Fee \_\_\_\_\_ \$25 \_\_\_\_\_

**Signature** \_\_\_\_\_  
*Applicant*

Reservation Deposit for Pets \_\_\_\_\_

Total Deposit with application \_\_\_\_\_

Signature \_\_\_\_\_  
*Co-applicant*

By signing, the applicant recognizes that the Landlord or his agent will investigate the information supplied by the applicant and a full disclosure of pertinent facts will be made to the Landlord. The Landlord may also require a credit report from a credit reporting agency and by signing the applicant(s) authorizes this.

**New Westbrook Properties, LLC Mail to: 675 Delaware Ave. suit 108 Buffalo NY**